



ALAMEDA RECREATION AND PARK DEPARTMENT  
2226 Santa Clara Avenue, Alameda, CA 94501 · (510) 747-7529  
[www.cityofalamedaca.gov/recreation/](http://www.cityofalamedaca.gov/recreation/)

## **COLLEGE OF ALAMEDA** **HARDBALL FIELD USE POLICY** **NON-RESIDENT GROUPS**

1. Field is for games only; no practices.
2. Field will only be available for use from February 1 through August 31. Field will not be available on **Easter Sunday, Memorial Day and Independence Day.**
3. Field preparation will be completed by Alameda Recreation and Park Department Staff only.
4. Scheduling for organized non-resident leagues or groups will take place according to the following time line:
  - January - Alameda, Encinal and St. Joseph Notre Dame High Schools. Alameda Babe Ruth 13-15 years old and similar groups. Submittal of roster verifying residency. Non-Resident Groups field requests will be considered after all resident groups have been assigned their field times.
  - May - Alameda Babe Ruth 16-18 years old, American Legion or similar organizations. Submittal of rosters verifying residency. Non-Resident Groups field requests will be considered after all resident groups have been assigned their field times.
5. All requests must be made in person at the Alameda Recreation and Park Department, 2226 Santa Clara Avenue, Alameda, during regular business hours.
6. All fees must be paid in full at the time when permit is issued. All fees must be paid in the Alameda Recreation and Park Department. Cash, personal check (make payable to ARPD), VISA or MasterCard, cashier's check and money order are acceptable.
7. Permits will be issued to adults (21 years and over).
8. Any banners or signs must be approved by the Recreation and Park Department prior to installation and banners or signs must be removed at the end of the permit time. Nails, tacks, staples, electrical tape or marring materials are not to be used on any City property.
9. **Alcoholic beverages are NOT allowed in any City field (City Ordinance No. 2463).**
10. The City of Alameda, Alameda Recreation and Park Department and Peralta Community College District assume no legal responsibility for personal injuries, thefts or losses of private property while on or using City fields. Each organization and group should provide their own personal liability insurance where injuries, thefts or losses might occur. The manager or tournament director is responsible for notifying all participants of this fact.

(over)

11. User Groups are responsible for clean up. Events that result in excessive clean-ups will be charged for the time for clean up.
12. Certain uses may have special insurance requirements. Priorities for field use are outlined below:

CLASSIFICATION	RATE
Non-Resident Youth Groups (Less than 75% residents)	\$75 per hour 3-hour minimum
Non-Resident Adult Groups – Ages 18 and older (Less than 75% residents)	\$75 per hour 3-hour minimum
Tournaments	\$75 per hour 3-hour minimum plus \$250 tournament flat fee

\*Note: Additional \$25 per hour non-resident rate.

Field Preparation: \$70 per field - once a day  
\$95 per field - twice a day

- Teams may not start games before 10:00 am.
- Teams may not be on field before 9:00 am.
- Insurance and team roster must be submitted 7 working days in advance.

February 29, 2012